

Supervisory Committee Member

VOLUNTEER LEADERSHIP OPPORTUNITY

Workers Credit Union is seeking qualified members to serve on its volunteer Supervisory Committee. The Committee provides independent oversight of financial reporting, internal controls, audit activities, and the safeguarding of member assets on behalf of the membership.

The Role

- Arrange for required financial and operational audits and provide reports to the Board, membership, and regulators as required.
- Oversee the internal audit function and assess whether internal controls and reporting practices support accurate financial reporting and the safeguarding of member assets.
- Review internal and external audit reports and monitor the remediation of significant findings.
- Support the selection and oversight of the external audit firm and arrange special audits when appropriate.
- Ensure member accounts are verified at the frequency and in the manner required by applicable law and regulation.
- Review practices, procedures, and controls relevant to the Committee's oversight responsibilities.
- Review monthly Board materials and contribute the Committee's independent oversight perspective.
- Prepare thoroughly, participate actively, and comply with confidentiality, ethics, conduct, and conflict-of-interest requirements, including required annual acknowledgments.

Qualifications

- Must be a member in good standing of Workers Credit Union and satisfy the eligibility requirements in the Credit Union's bylaws and Board Governance Policy.
- Strong integrity, sound judgment, independence, and commitment to protecting member interests.
- Knowledge of finance, accounting, audit, risk, compliance, or internal controls is strongly preferred.
- Ability to read and understand financial statements and internal and external audit reports.
- Ability to evaluate information objectively, ask thoughtful questions, and work collaboratively with fellow Committee members.

Term and Service Commitment

Initial service	Appointed by the Board of Directors.
Term and limit	Two-year terms, up to four terms, for a maximum of eight years of service. Terms begin and end at the Annual Meeting. Vacancy appointments are handled in accordance with the Credit Union's bylaws and Board Governance Policy.
Committee commitment	Meetings at least quarterly, with advance review of audit, financial, internal control, and other Committee materials. Additional meetings or work may be required during audits, examinations, or follow-up on significant findings.
Board connection	Members review monthly Board materials. The Committee rotates responsibility so that at least one member attends each regular monthly Board meeting, generally held on the last Wednesday of the month.
Additional work	Relevant education, planning sessions, regulatory or audit meetings, the Annual Meeting, and other activities needed to fulfill the Committee's responsibilities.
In-person expectation	This is not a fully remote role. Members are expected to attend designated Committee meetings, the Annual Meeting, relevant audit or regulatory sessions, and other activities in person when identified in advance.
Participation	Consistent preparation and follow-through are essential, particularly during the annual audit, regulatory examinations, and remediation of significant findings.

Volunteer Support

Workers supports Committee members through orientation, access to relevant materials, approved education, and reimbursement of eligible expenses under applicable policy. Eligible dependent care expenses associated with approved Committee activities may also be reimbursed.

NOTE: Please note this volunteer description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required for this position. Duties, responsibilities, and activities may change at any time with or without notice.

AMERICANS WITH DISABILITIES ACT: Workers Credit Union complies with all aspects of the Americans with Disabilities Act (ADA) and state disability laws.